

A Category 1 teacher is either on a temporary certificate, new to the district, returning to the district from a break in service, or new to the profession.

2026-2027 Category 1 Classroom Teacher Observation Timeline

	1st Quarter August 18, 2026 – October 15, 2026	2nd Quarter October 19, 2026 - December 18, 2026	3rd Quarter January 6, 2027 - March 11, 2027	4th Quarter March 12, 2027 - April 9, 2027
Walkthrough	2	2	2	
Informal	1		1	
Formal	1		1	
Other Evaluation Information	<u>Self-Evaluation Must Be Completed:</u> October 15, 2026 For employees hired after August 11, must be completed no later than the first 45 student days after employment start date. <u>Mid-Year SAO Conferences:</u> January 4 – 29, 2027 (required for all Category 1 teachers & any other teacher requesting Targets to be changed) <u>Interim Evaluations:</u> January 4 - 29, 2027 (required for all Category 1 teachers) <u>First day to conduct observation is after 5th contact day: August 18, 2026</u> <u>Last day to conduct observations:</u> April 9, 2027 <u>Last day to enter data in Journey:</u> April 16, 2027 <u>SAO Summative Evaluations & Final Evaluation Conferences</u> (formerly known as Stage 1): April 19 – May 13, 2027		<u>Formal Observation</u> = Full class period or 60 min., whichever is less <u>Informal Observation</u> = no less than 20 minutes ○ An informal must be conducted prior to a formal. <u>Walkthrough Observation</u>= no less than 10 minutes ○ The completion of 2 walkthroughs is required prior to conducting an informal. ○ Walkthroughs must be conducted for the first 3 quarters only. <u>CBA language (15.2-2):</u> The principal or approved designee must not electronically finalize another observation until 5 working days have passed since the last <u>finalized</u> observation.	

PDP Teacher Requirements

- minimum of 1 formal observation each 90 days while engaged in the PDP process
- minimum of 1 informal observation each 90 days (must do 2 walkthroughs prior to informal) while engaged in the PDP process
- 3 walkthrough observations each 90 days while engaged in the PDP process

A Category 2 teacher is a teacher on a professional teaching certificate with at least one year of teaching experience.

2026-2027 **Category 2** Classroom Teacher Observation Timeline

	1st Quarter August 18, 2026 – October 10, 2025	2nd Quarter October 14, 2025 - December 19, 2025	3rd Quarter January 7, 2026 - March 12, 2026	4th Quarter March 13, 2026 - April 10, 2026
Walkthrough	1	1	1	
Informal	1			
Formal	1			
Other Evaluation Information	Self-Evaluation Must Be Completed: October 15, 2026 For employees hired after August 11, must be completed no later than the first 45 student days after employment start date. Mid-Year SAO Conferences: January 5 – 30, 2026 (required for all Category 1 teachers & any other teacher requesting Targets to be changed) Interim Evaluations: January 5 - 30, 2026 (required for all Category 1 teachers; optional for Cat. 2) First day to conduct observation is after 5 th contact day: August 18, 2026 Last day to conduct observations: April 10, 2026 Last day to enter data in Journey: April 17, 2026 SAO Summative Evaluations & Final Evaluation Conferences (formerly known as Stage 1): April 20 – May 13, 2026		Formal Observation = Full class period or 60 min., whichever is less Informal Observation = no less than 20 minutes ○ An informal must be conducted prior to a formal. Walkthrough Observation= no less than 10 minutes ○ The completion of 1 walkthrough is required prior to conducting an informal. ○ Walkthroughs must be conducted for the first 3 quarters only. <u>CBA language (15.2-2):</u> The principal or approved designee must not electronically finalize another observation until 5 working days have passed since the last <u>finalized</u> observation.	
	PDP Teacher Requirements • minimum of 1 formal observation each 90 days while engaged in the PDP process • minimum of 1 informal observation each 90 days (must do 2 walkthroughs prior to informal) while engaged in the PDP process • 3 walkthrough observations each 90 days while engaged in the PDP process			