

2022-2023 POLK COUNTY PUBLIC SCHOOLS PERSONNEL EVALUATION TIMELINES

2022 - 2023 Timeline	Employee Evaluation Process to be Completed	Classroom Instructional Personnel (Journey)	Non-Classroom Instructional Personnel (Journey)	Library/Media Specialists (Journey)	School Counselors (Journey)	Speech/Language Pathologists (Journey)	School Psychologists (Journey)	School Social Workers (Journey)	Non-Instructional (ESP in Journey; AFSCME paper-based)	School-based Administrators (Journey)	District Level Professional/Technical Employees (Journey)	District Level Administrators (Journey)
September 6 - 16, 2022	2021-2022 Final Evaluation (Stage 2) Conferences (for teachers who selected VAM)	X										
September 6 - September 30, 2022	2021-2022 Final Evaluation (Stage 2) Administrator Conferences (VAM data applied)									X		
September 6 - October 17, 2022	2022-2023 Evaluation Planning Conferences										X	X
October 13, 2022 <i>(or 45th student day after start date)</i>	Self-Evaluation Completed (all); Professional & Performance Goals Due to Supervisor (some)	X	X	X	X	X	X	X	X	X	X	X
January 3 - January 27, 2023	Interim Evaluation Conferences <i>required for Cat. 1, optional for Cat. 2</i>	X	X	X	X	X	X	X				
January 3 - January 27, 2023	Interim Evaluation Conferences (optional)									X	X	X
April 24 - May 19, 2023	Non-Instructional Personnel Summative Evaluations & Conferences							X				
April 24 - May 19, 2023	Final Evaluation Conferences (formerly known as Stage 1)	X	X	X	X	X	X	X				
May 22 - June 23, 2023	Final Evaluation Conferences (SBA & District Staff)									X	X	X